

All-City Band Society Board Meeting Minutes – February 7, 2015

Call to order by Rob at 10:05

In attendance: Tristan, Rhonda, Jennifer, Rob, Keith, Bill, Paul,

10:10 – Swapan

10:20 – Tara

10:35 – Kim

- 1. Christmas concerts review:** Overall, was very successful, audience attendance was up, Canada Heritage grant was up and as a result performers received \$45 per performance. Recommendation to communicate which piece will be played for an encore piece next time, suggestion to write on the board at the final practise before the concert.
- 2. Fundraisers:**
 - a. Coffee, Tea & Spice:** Donna, business owner, and volunteer coordinator – 3 weeks to get the orders in, profits 20% to seller, 5% to band.
 - b. Fundscrip:** the last campaign is on, 3 weeks to hand it in as well.
 - c. Grocery Bagging:** Kris and Chanel coordinating the next 2 sessions – at Superstore, volunteer numbers have been down.
 - d. Purdy's:** Order forms being distributed this week – need to be handed in by March 12th.
 - e. Litter pick-up:** Discussion, and decision to not pursue this fundraiser this year, is after the band trip, and was of very little interest last year.
- 3. Finances:** Rob has simplified the balance sheet to make it easier to understand and present to the membership and funders. It is expected that by the end of this fiscal year, the society will be back into the positive balances. Finances are being managed a bit differently, by extending GST costs to band members as opposed to the society covering those costs, and putting small amounts of the fundraising to the general revenue as opposed to all being given to the band members participating in the activity. A financial summary will be emailed to the board members.
- 4. Band Trip:** Itinerary is mostly set, including a performance at the middle school Keith previously taught at. Just waiting for confirmation on a few meals. Travel organizer has quoted \$1185 per person which does not include food or Cirque tickets, so reviewing to see if costs can be reduced in any way, or more fundraising/sponsorship will be necessary.
- 5. Retreat:** Menu as presented was unanimously approved by the Board. Linda Reeves has volunteered to coordinate the cooking. Arrangements are being finalized for the clinicians, and bussing the students out to the camp. We require 2-4 more grocery shoppers, preferably grade 8 parents. **Keith** and **Tristan** are to co-ordinate a bus to get

the kids out to the retreat.

6. **Jazz Band Trip:** May 7-9 – performances in Carmacks, Pelly Crossing, and Dawson City. Overnighing in Carmacks and Dawson City. 5 concerts are scheduled. Since this is not a school trip, clarification is needed for Keith and Tristan on taking time off. Youth Investment fund has contributed \$2500 towards the trip. Most of the band is able to attend.
7. **Dessert & Dance:** Plans are coming together and a walk-through of Mt. McIntyre is scheduled later this afternoon. Volunteers stepped up this past week thanks to the push from Jennifer and all volunteer spots are filled. The Big Band sound system is being used and bar services will be limited to beer, wine and coolers. Keith and Tristan will be doing interviews with CBC about the event. We expect it to be a successful night, the band is sounding amazing!
8. **Thank-you cards** for the resigned board members were signed.
9. **Other:**
 - a. **Resignation of Board members:** Teresa and Dennis Beaudoin have sent in written resignation to the President, resigning their positions for personal reasons.
 - b. **Volunteer Bureau presentation:** Jennifer and Bill went to the meeting, valuable information was received around the necessity for policies, and the consideration of staff being considered employees or contractors. Rhonda to follow up with Employment Standards/WCB on Employee vs. Contractor expectations, and to draft policies for review of the board before June about Hiring/Firing of employees, Mileage reimbursement, and awarding contracts to Board members.
10. **Next Meeting: April 12, 10:30 am, PC band room**